



# Employment Application

## Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Social Security# \_\_\_\_\_ DOB \_\_\_\_\_ DL # \_\_\_\_\_ State \_\_\_\_\_

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

## Employment Desired

Are you seeking \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary or summer employment?

Position applied for: CSR (Customer Service Rep) \_\_\_\_\_ Ramp Personnel \_\_\_\_\_

Date available to start \_\_\_\_\_

Have you ever applied to our company before? \_\_\_\_\_ Yes \_\_\_\_\_ NO

Have you ever worked for our company before? \_\_\_\_\_ Yes \_\_\_\_\_ NO

If your answer to either of above is YES, state when and where you applied and/or worked. \_\_\_\_\_

How did you learn about our company and/or position? \_\_\_\_\_

Are there any days or hours you would be unable or unwilling to work?

\_\_\_\_\_ Yes \_\_\_\_\_ NO

(If yes, please specify)

\_\_\_\_\_

## Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

## References

*Please list three professional references. (Not relatives, or former employees)*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

**Supplement for Line Service Personnel Applicants**

*(Please describe in detail all your aircraft experience involving the towing and fueling of aircraft including types of aircraft)*

<i>Place of Employment</i>	<i>Types of Aircraft Fueled</i>	<i>How many times a week</i>	<i>Types of Aircraft Towed</i>	<i>How many times a week</i>

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may be grounds for immediate termination. .*

*I understand if I am offered a position with Harrison Aviation, I may be subject to drug and/or alcohol testing to determine the presence of alcohol or drugs in my system. I understand I will no longer be employed if a drug and/or alcohol test indicates a positive result. My signature hereon shall indicate my acknowledgment that I have read the forgoing, or that it has been read to me, and that I understand it fully.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Ramp Personnel** applications can be emailed to Daniel Crouch [daniel@harrisonaviation.com](mailto:daniel@harrisonaviation.com)

**CSR (Customer Service Rep)** applications can be emailed to Laura Hendricks [laura@harrisonaviation.com](mailto:laura@harrisonaviation.com)

Your application can also be Mailed or Hand Delivered to:  
Harrison Aviation  
13451 Wing Way  
Burleson, TX 76028