



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Social Security# _____ DOB _____ DL # _____ State _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

Employment Desired

Are you seeking _____ Full Time _____ Part Time _____ Temporary or summer employment?

Position applied for: CSR (Customer Service Rep) _____ Ramp Personnel _____

Date available to start _____

Have you ever applied to our company before? _____ Yes _____ NO

Have you ever worked for our company before? _____ Yes _____ NO

If your answer to either of above is YES, state when and where you applied and/or worked. _____

How did you learn about our company and/or position? _____

Are there any days or hours you would be unable or unwilling to work?

_____ Yes _____ NO

(If yes, please specify)

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references. (Not relatives, or former employees)

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

Supplement for Line Service Personnel Applicants

(Please describe in detail all your aircraft experience involving the towing and fueling of aircraft including types of aircraft)

<i>Place of Employment</i>	<i>Types of Aircraft Fueled</i>	<i>How many times a week</i>	<i>Types of Aircraft Towed</i>	<i>How many times a week</i>

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may be grounds for immediate termination. .

I understand if I am offered a position with Harrison Aviation, I may be subject to drug and/or alcohol testing to determine the presence of alcohol or drugs in my system. I understand I will no longer be employed if a drug and/or alcohol test indicates a positive result. My signature hereon shall indicate my acknowledgment that I have read the forgoing, or that it has been read to me, and that I understand it fully.

Signature: _____ Date: _____

Ramp Personnel applications can be emailed to Chris Webb CWebb@harrisonaviation.com

CSR (Customer Service Rep) applications can be emailed to Laura Hendricks laura@harrisonaviation.com

Your application can also be Mailed or Hand Delivered to:

Harrison Aviation
5070 S Collins St
Arlington ,TX 76018

Harrison Aviation
13451 Wing Way
Burleson, TX 76028